



Controller

Alaska Power & Telephone has a full time opening for a **Controller** at our **Port Townsend, WA** location. A successful candidate will be a self-starter, highly motivated, flexible, and detail-oriented. They will possess excellent team and interpersonal skills, and the ability to work with minimum supervision.

Job Duties and Responsibilities

- Annual audit and annual report preparation and analysis
- Cash management and monitoring
- Special projects, project management, regulatory, business development support
- A/P processing
- Budgets; capital and operating
- Monthly close and manager's reports
- Tax processing, payroll processing, and accounting system administration
- Direct supervision, management, planning and group administration
- Training, safety and staff development
- Other duties as assigned

CANDIDATE QUALIFICATIONS

Education Required

- Must have H.S. Diploma or GED.
- Bachelor's degree in Business, Accounting, or Finance is required.
- Graduate degree is preferred.

Experience Preferred

- At least seven years' experience in full range of accounting management and finance activities.
- Public accounting experience and / or experience in Power or Telecom industry preferred.
- USDA RUS reporting experience is preferred.
- Project management or construction accounting is desirable.

Certificates, Licenses, Registrations

- CPA, CMA, MBA and other professional credentials are preferred, those which would require on-going professional education.

Other: Management experience, excellent communication skills (both written and oral), strong business acumen, sensitivity and discretion at the highest level for working in confidential areas.

Please send your resume and letter of interest to careers@aptalaska.com.

This posting will be open until filled.

AP&T will not open emails that contain only attachments or those with linked documents.

Please be sure to include pertinent information in your email.

EEO Employer/Vets/Disabled and Drug and Alcohol-free workplace