



## **Custodian – Craig / Klawock**

Alaska Power & Telephone is recruiting for a **part-time Custodian** to provide janitorial and housekeeping services primarily to our Craig office and acting as backup to our Custodian in our Klawock office and rental properties.

Our ideal candidate will be willing to do a variety of cleaning/housekeeping duties and have a positive, can-do attitude!

### **General purpose of this job:**

- Provide janitorial services to the Craig and Klawock offices.
- Provide housekeeping services to rental properties used for visiting employees on an as needed basis.

### **Janitor Responsibilities:**

- Vacuum carpeted floors
- Steam clean carpet and upholstered chairs as needed
- Sweep and mop linoleum and composite floors
- Clean garbage cans and remove garbage from office
- Dust / disinfect counters, desks, doorknobs, and light switches
- Clean / disinfect bathrooms including the sinks and toilets
- Clean kitchenette areas including refrigerator and microwave
- Misc. deep cleaning as needed e.g. cleaning interior windows and walls
- Communicate with the Administrative Assistant about janitorial / housekeeping concerns and when supplies are needed
- All the above including changing bedding and doing laundry at rental properties as requested / needed

**This is a part-time position set to work 16 - 20 hours per week, depending on monthly routine. Hourly rate of pay is \$20 and DOE.**

### **Qualifications:**

- Must have a High School Diploma or GED
- Experience cleaning in an office setting is preferred
- Must be able to pass pre-employment background and drug test

Interested? Use the link below to apply!

<https://aptalaska.workbrightats.com/jobs/821420-176045.html>

This posting will be open until filled.